

## ***IAD History***

### **Brief History of IAD**

The Institute for Aboriginal Development Incorporated (IAD) was established by the Uniting Church in 1969.

It is an independent Aboriginal community controlled culture, language, publication and adult education resource centre serving the Aboriginal community of Central Australia.

### **Recognition of Prior Learning and Credit Transfer**

Recognition of Prior Learning (RPL) is the formal acknowledgment of skills, knowledge and competencies already obtained through: formal or informal study, experience in the workplace, life experience including voluntary work, domestic or social activities.

If you think your previous study/and or experiences might be relevant to the unit/s in which you are enrolling, discuss this with the trainer, who will explain the RPL process.

IAD accepts the qualifications issued by other RTO's. This means that if you have received statements of attainment for one or more of the units or modules in the course for which you are applying, These credits will be transferred and you will not be asked to do further study for those units or modules. IAD cannot award these credit transfers until they have sighted your Statement of Attainment.

## ***The Aims of the Institute***

- To help Aboriginal people to develop the knowledge and skills required to cope with cross-cultural situations
- To devise and carry out educational and other programs related to the needs and aspirations of Aboriginal people.
- To promote cross-cultural understanding through specific programs for non-Aboriginal people.
- To maximise the involvement of Aboriginal people in the control and management of the affairs of the Institute.



**Institute for Aboriginal Development  
(Aboriginal Corporation)**

**PO Box 2531, 3 South Terrace**

**Alice Springs, NT 0870**

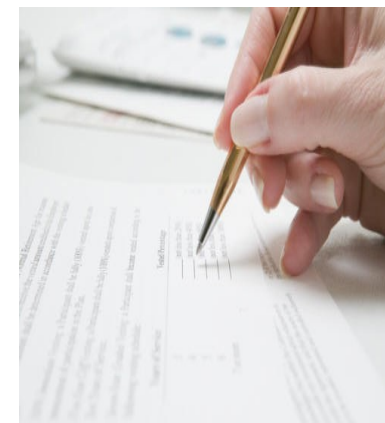
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**INSTITUTE FOR ABORIGINAL DEVELOPMENT  
(ABORIGINAL CORPORATION)**



**Certificate II in Spoken and  
Written English  
91422NSW**

**2012**

## Certificate II in Spoken and Written English 91422NSW

**Length of course:** 400 hours

### **Description:**

The Certificate II in Spoken and Written English provide a framework for learners of English to develop the language and literacy skills required to:

- undertake further education and training
- seek and maintain employment
- participate in the community

Successful completion of *Certificate II in Spoken and Written English* requires successful completion of 7 modules: 1 core module and 6 elective modules.

Elective modules must include 2 modules from the listening and speaking skills electives and 2 modules from the reading and writing skills electives. The 2 remaining modules can be selected from any of the elective modules, including numeracy.

## Certificate II in Spoken and Written English

### **Compulsory unit:**

CSWEIIA Post-beginner learning strategies 40

### **Listening and speaking electives**

CSWEIIC Post-beginner listening and speaking skills for transactional exchanges 60

CSWEIIE Post-beginner listening and speaking skills for telephone exchanges 60

CSWEIIG Post-beginner listening and speaking skills for interviews 60

### **Reading and writing skills electives**

CSWEIIH Post-beginner writing skills for formatted texts 60

CSWEIIL Post-beginner reading and writing skills for information reports 60

### **Numeracy skills electives**

CSWEIIN Post-beginner numeracy skills for dealing with basic calculations and measurement in familiar contexts 60

## ***“Culture & Education is the Way”***

You can enroll anytime and have 12 months to complete your training.

All students can obtain class table from trainer. Class time can be arranged to suit the needs of the group.

### **IAD can provide:**

- Our students with tutoring.
- A friendly and welcome study environment.
- Performance diagnostic tools for employees.

Fees are applicable for all courses. For information regarding fees contact IAD. Contact details are below.

For more information, please contact IAD on:  
Ph: 8951 1311 Fax: 8953 1884  
Email: [student.services@iad.edu.au](mailto:student.services@iad.edu.au)

National Provider No: 0167

While every reasonable effort has been made to ensure that information in this brochure is correct, details may be subject to change.