**Brief History of IAD**

IAD is a not-for-profit Aboriginal community controlled organisation which was established in 1969.

Our core business is the delivery of nationally accredited (and non-accredited) training and the delivery of language & culture services and programs. Our publishing arm, IAD Press is one of four Aboriginal and Torres Strait Islander publishing houses in Australia.

**Recognition of Prior Learning and Credit Transfer**

Recognition of Prior Learning (RPL) is the formal acknowledgment of skills, knowledge and competencies already obtained through formal or informal study, experience in the workplace, voluntary work or life experiences.

If you think your previous study/and or experiences may be relevant to the unit/s in which you are enrolling discuss this with the trainer who will explain the RPL process.

IAD may accept the qualifications issued by other RTO’s. If you have statements of attainment for one or more of the units or modules in the course for which you are applying, these credits may be transferred. For more information, please ask your trainer who will explain the credit transfer process in more detail.

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**The Aims of the Institute**

- To help Aboriginal people develop the knowledge and skills required to cope with cross-cultural situations
- To develop and deliver educational and other programs related to the needs and aspirations of Aboriginal people.
- To promote cross-cultural understanding through specific programs for non-Aboriginal people.
- To maximise the involvement of Aboriginal people in the management of the Institute.

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**Certificate I in Access to Vocational Pathways**

*FSK10113*

*INSTITUTE FOR ABORIGINAL DEVELOPMENT (Aboriginal Corporation)*

Institute for Aboriginal Development
PO Box 2531, 3 South Terrace
Alice Springs, NT 0870
Phone: (08) 8951 1311
www.iad.edu.au

2016
Certificate I in Access to Vocational Pathways *FSK10113*

**Length of course:** 125 hours

**Description**
This qualification is designed for individuals who require significant foundation skills support to access a vocational learning pathway.

**This qualification is suitable for individuals who require:**
- A prevocational pathway to employment and vocational training
- Reading, writing, numeracy, oral communication and learning skills at Australian Core Skills Framework (ACSF) Level 1
- Entry level digital technology and employability skills

**Entry requirements**
There are no entry requirements for this qualification.

**Qualification Structure**
To attain the Certificate I in Access to Vocational Pathways, 7 core units and 4 elective units must be successfully completed.

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**Introduction to Working in the World of Work.**

- **FSKDIGO1** Use digital technology for basic workplace tasks — Core (10)
- **FSKLRG04** Use basic strategies for work related learning — Core (15)
- **FSKNUM03** Use whole numbers and money up to one thousand for work — Core (10)
- **FSKNUM04** Locate, compare and use highly familiar measurements for work — Core (10)
- **FSKOCM02** Engage in basic spoken exchanges at work — Core (10)
- **FSKRDG04** Read and respond to basic workplace Information — Core (10)
- **FSKWTG03** Write basic workplace information — Core (10)
- **FSKOCM03** Participate in simple spoken interactions at work — Elective (10)
- **FSKWTG01** Write personal details on basic workplace forms — Elective (10)
- **BSBITU101** Operate a personal computer — Elective (20)
- **FSKLRG02** Identify strategies to respond to basic workplace tasks — Elective (10)

**“Education is the Way”**

**IAD can provide:**
- Friendly and supportive staff.
- Dedicated classrooms.
- Individual portfolios.

**Cost:**
This course has a non-refundable enrolment fee of $50.

For more information, please contact IAD on:

- **Phone:** 8951 1311
- **Email:** student.services@iad.edu.au

The information in this brochure is correct however some details may change later.

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