**Brief History of IAD**

The Institute for Aboriginal Development (IAD) is a not-for-profit Aboriginal community controlled organisation which was established in 1969.

Our core business is the delivery of nationally accredited (and non-accredited) training and the delivery of language & culture services and programs. Our publishing arm, IAD Press is one of four Aboriginal and Torres Strait Islander publishing houses in Australia.

**Recognition of Prior Learning and Credit Transfer**

Recognition of Prior Learning (RPL) is the formal acknowledgment of skills, knowledge and competencies already obtained through formal or informal study, experience in the workplace, voluntary work or life experiences.

If you think your previous study/and or experiences may be relevant to the unit/s in which you are enrolling discuss this with the trainer who will explain the RPL process.

IAD may accept the qualifications issued by other RTO’s. If you have statements of attainment for one or more of the units or modules in the course for which you are applying these credits may be transferred. You must apply for credit transfer before you start your study. For more information, please ask your trainer who will explain the credit transfer process in more detail.

**The Aims of the Institute**

- To help Aboriginal people to develop the knowledge and skills required to cope with cross-cultural situations
- To devise and carry out educational and other programs related to the needs and aspirations of Aboriginal people.
- To promote cross-cultural understanding through specific programs for non-Aboriginal people.
- To maximise the involvement of Aboriginal people in the management of the Institute.
Certificate I in Access to Vocational Pathways—FSK10113

Length of course: 115 hours

Description:
This qualification is designed for individuals who require significant foundation skills support to access a vocational learning pathway.

This qualification is suitable for individuals who require:
- A prevocational pathway to employment and vocational training
- Reading, writing, numeracy, oral communication and learning skills at Australian Core Skills Framework (ACSF) Level 1
- Entry level digital technology and employability skills

Entry requirements
There are no entry requirements for this qualification

Qualification Structure
To attain the Certificate I in Access to Vocational Pathways, 7 core units and 4 elective units must be successfully completed.

An introduction to the world of work

Core units:
- FSKDIG01 Use digital technology for basic workplace tasks
- FSKLRG04 Use basic strategies for work-related learning
- FSKNUM03 Use whole numbers and money up to one thousand for work
- FSKNUM04 Locate, compare and use highly familiar measurements for work
- FSKRDG04 Read and respond to basic workplace information
- FSKWTG03 Write basic workplace information
- FSKOCM02 Engage in basic spoken exchanges at work

Elective units:
- FSKLRG02 Identify strategies to respond to basic workplace problems
- FSKLRG05 Use strategies to plan simple workplace tasks
- FSKWTG01 Write personal details on basic workplace forms
- FSKRDG02 Read and respond to basic workplace signs and symbols

“Learn for Life”

IAD provides:
- Friendly and supportive staff
- Quality facilities
- Relevant, tailored courses

Cost:
This course has a non-refundable enrolment fee of $50.

For more information, please contact IAD on:
Phone: 8951 1311
Email: student.services@iad.edu.au

The information in this brochure is correct at the time of publication however some details may change.

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